


Performance Standard:	Subpart D Health Program Services	<p style="text-align: center;">INCA Community Services</p> <p style="text-align: center;">Head Start & Early Head Start Policies and Procedures</p> <div style="text-align: center;">  </div>
Sub Category:	1302.42. 1304.41 Health Program Services	
Policy Council Approval Date:	7/14/2018	
Governing Board Approval Date:	7/30/18	
Form:		

Responsible: Parent, Area Supervisor/FEC, Teaching Staff, Health Manager

Child Health Status and Care

Policy

Source of Child Health Care

- INCA, within 30 calendar days after the child first attends the program, consults with parents to determine whether each child has ongoing sources of continuous, accessible health care - provided by a healthcare professional that maintains the child's ongoing health record and is not primarily a source of emergency or urgent care - and health insurance coverage.
- If the child does not have such a source of ongoing care and health insurance coverage or access to care through Indian Health Services, INCA will assist families in accessing a source of care and health insurance that will meet these criteria, as quickly as possible.

Up-to-date on Preventive and Primary Medical and Oral Health Care

Within 90 calendar days after the child first attends the program INCA obtains determinations from health care and oral health care professionals as to whether or not the child is up-to-date on a schedule of age appropriate preventive and primary medical and oral health care, based on:

- Well-child visits and dental periodicity schedules as prescribed by the Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) program of Oklahoma SoonerCare.
- Immunization recommendations issued by the CDC.
- Any additional recommendations from the Health Services Advisory Committee that are based on prevalent community health problems.

Collaboration and Communication with Parents

Assists and collaborates with parents as partners in the health and well-being of their children about their children's health needs and developments concerns in a timely manner.
At a minimum, INCA will:

- Obtains advance authorization from the parent or other person with legal authority for all health and developmental procedures administered through the program or by contract or agreement, and maintains written documentation if they refuse to give authorization for health services; and,

- Shares with parents the policies for health emergencies that require rapid response on the part of staff or immediate medical attention.
- If necessary, directly facilitate provision of health services to bring the child up-to-date with parents consent. ([See Collaboration and Communication with Parents](#))

Vision and Hearing Screenings

Within 45 calendar days after the child first attends INCA either obtains or performs evidence-based vision and hearing screenings.

Nutritional Health Needs

INCA identifies each child’s nutritional health needs, taking into account available health information, including the child’s health records, and family and staff concerns, including special dietary requirements, food allergies, and community nutrition issues as identified through the community assessment or by the Health Services Advisory Committee.

On-Going Well Child Care

- INCA helps parents continue to follow recommended schedules of well-child and oral health care.
- INCA implements periodic observations or other appropriate strategies for program staff and parents to identify any new or recurring developmental, medical, oral, or mental health concerns.

Oral Health Preventive Care

INCA facilitates and monitors necessary oral health preventive care, treatment and follow-up, including topical fluoride treatments.

- **Fluoride Treatment:** In communities where there is a lack of adequate fluoride available through the water supply and for every child with moderate to severe tooth decay,

Extended Follow-up Care

- INCA facilitates further diagnostic testing, evaluation, treatment, and follow-up plan, as appropriate, by a licensed or certified professional for each child with a health problem or developmental delay, such as elevated lead levels or abnormal hearing or vision results that may affect a child’s development, learning, or behavior.
- INCA tracks referrals and services provided and monitors the implementation of a follow-up plan to meet any treatment needs associated with a health, oral health, social and emotional, or developmental problem.
- INCA assists parents, as needed, in obtaining any prescribed medications, aids, or equipment for medical and oral health conditions.

Use of Funds

- INCA may use program funds for professional medical and oral health services when no other source of funding is available.
- If program funds are used for such services, INCA will have written documentation of the efforts to access other available sources of funding.

Definitions/Acronyms

CDC - Centers for Disease Control and Prevention

Dissemination of Policy

The policy will be made available to all Head Start employees through the agency's website @ www.incacaa.org. The agency will educate and train applicable employees and supervisors regarding the policy and any conduct that could constitute a violation of the policy.